

Using ShotGrid production tracking

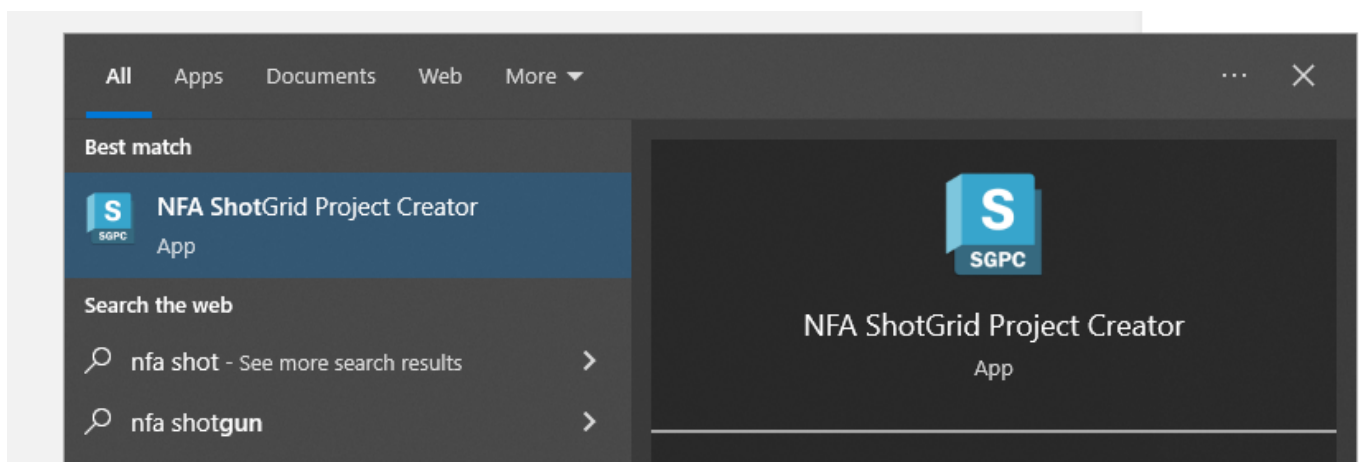
Guides on using the more production-oriented ShotGrid tools.

- [ShotGrid - Creating a project](#)
- [ShotGrid - Creating a playlist](#)


ShotGrid - Creating a project


The first step in any project that uses our ShotGrid pipeline is to create one using our project creator software. The project creator makes it easy to set up a project and makes sure your project gets created using the correct settings. You can open it up by going to the Windows start menu and searching for *NFA ShotGrid Project Creator*.


You **have** to use the project creator software. Do not create a project using the ShotGrid website.



Your ShotGrid account used during creation is automatically fetched from your school PC username, so make sure you run the application on your own computer. The software looks like this:

 NFA ShotGrid Project Creator

**Nederlandse Filmacademie**
Amsterdamse Hogeschool voor de Kunsten

NFA ShotGrid
Project Creator

Welcome, Mervin van Brakel! Fill out the following form and press the create button to create your new ShotGrid project.

What is your project name?

documentation_demo

Project name available!

Does your project have a production code? (e.g. P22412)

Yes

No

Come up with a three-letter code for your project. (e.g. ABC)

DOC

Project code available!

Add all project supervisors to this list.

+

Added supervisor to list!

Mervin van Brakel

-

What render engine are you using?

Karma

Is this a fiction or documentary project?

Fiction

Documentary

What is the FPS for the project?

25

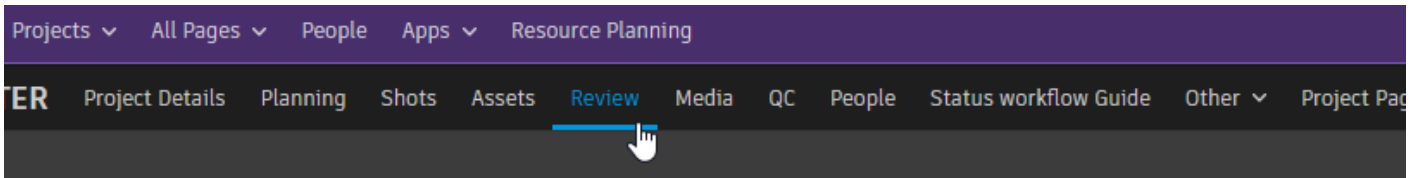
Create project

It pretty much speaks for itself, fill in all the fields, make sure all the validation is green, and click *Create project!*

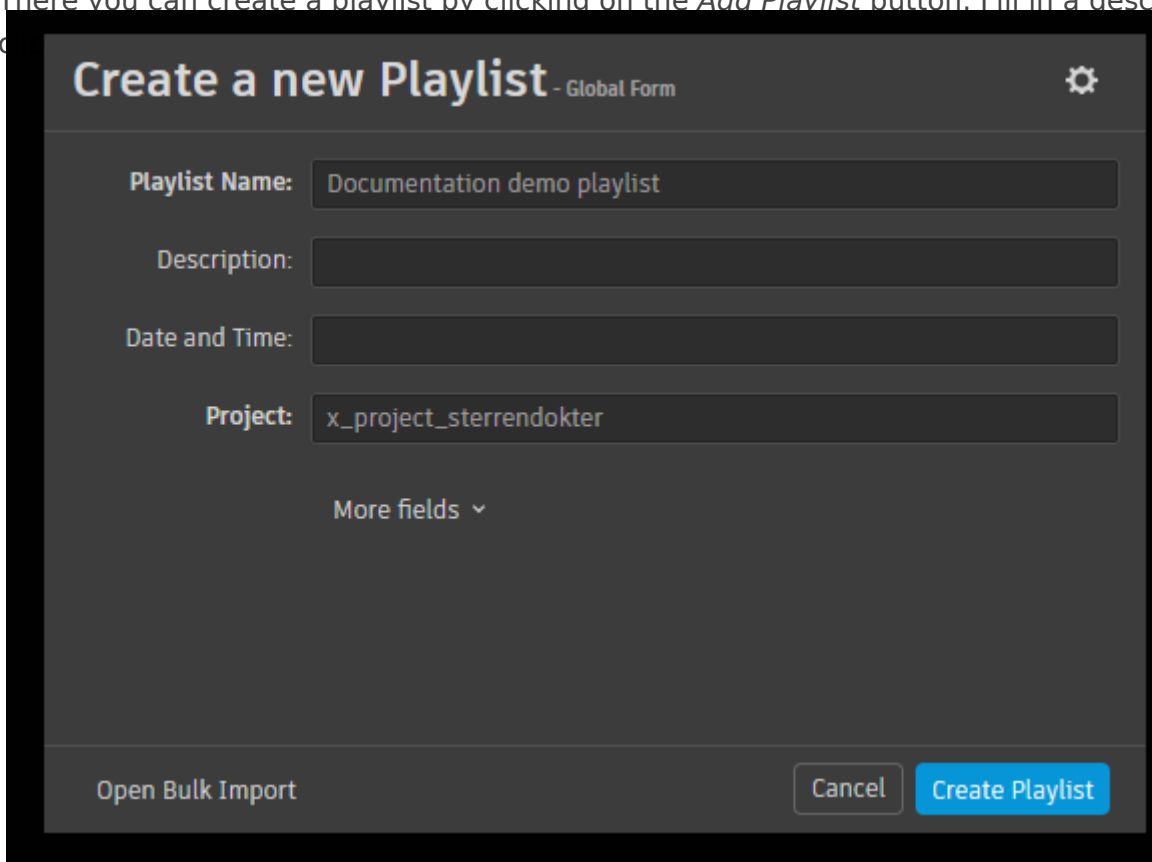
Original command-line project creation tool by Gilles Vink, rewritten into a standalone GUI application by Mervin van Brakel.

ShotGrid - Creating a playlist

Playlists are a handy way of grouping together versions (the preview videos in ShotGrid) so you can easily review them. To get started, go over to the *Review* tab on your ShotGrid project page.

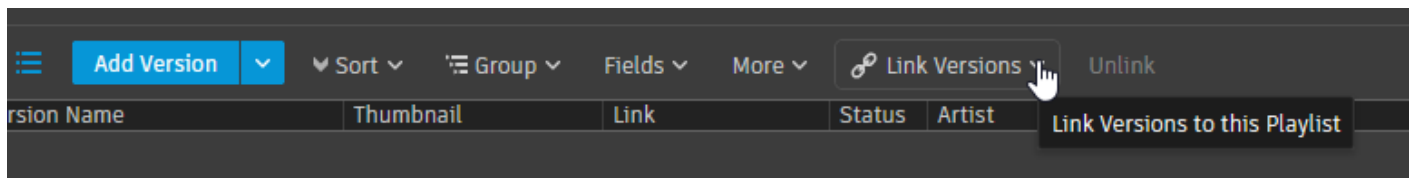


There you can create a playlist by clicking on the *Add Playlist* button. Fill in a descriptive name and

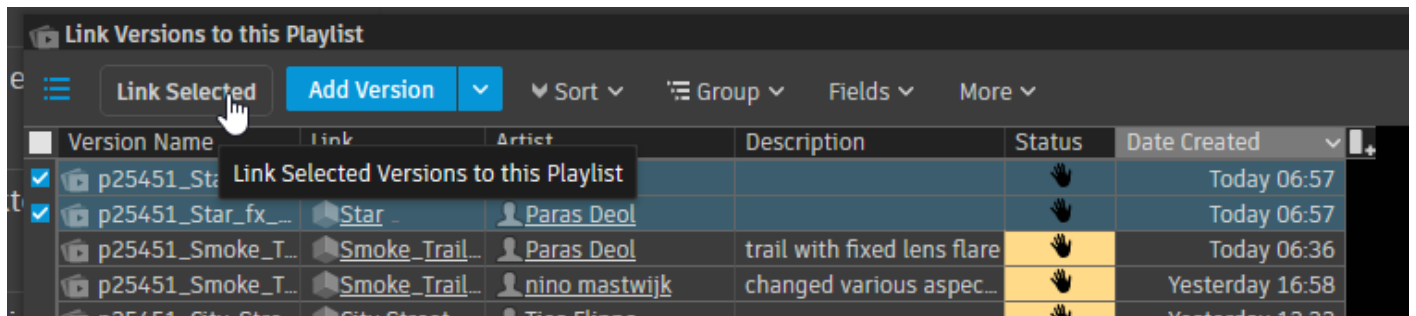
A screenshot of the 'Create a new Playlist' form in ShotGrid. The form has a dark grey background and a title bar that says 'Create a new Playlist - Global Form' with a gear icon on the right. The form contains several input fields: 'Playlist Name' with the value 'Documentation demo playlist', 'Description' (empty), 'Date and Time' (empty), and 'Project' with the value 'x_project_sterrendokter'. Below these fields is a 'More fields' dropdown menu. At the bottom of the form, there are three buttons: 'Open Bulk Import', 'Cancel', and 'Create Playlist' (which is highlighted in blue).

To add a version to your playlist you should play the *Link Versions* button.

The *Add Version* button is used to create a *new* version, not to add an *existing* version to the playlist. The name is very confusing.



A small menu will pop up, click on the blue *advanced* text. A new window will appear:



This is where you actually need to select the versions that you want to add to the playlist. It might be useful to click on the *Date Created* column so newer versions show up first. Select the version you want to add and click on *Link Selected*. This will add the versions to the playlist.