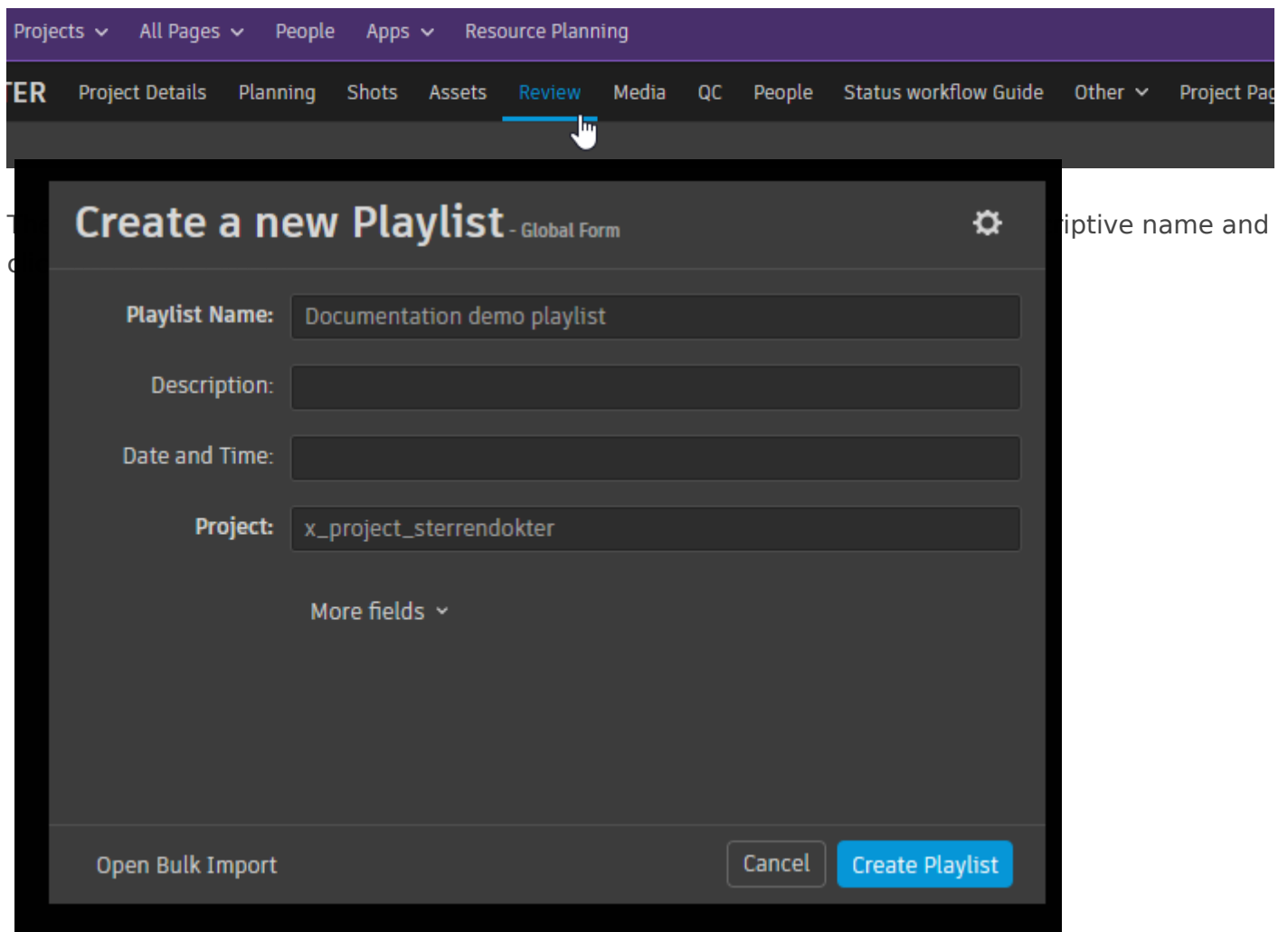


# ShotGrid - Website -

## Creating a playlist

Playlists are a handy way of grouping together versions (the preview videos in ShotGrid) so you can easily review them. To get started, go over to the *Review* tab on your ShotGrid project page.



The screenshot shows the ShotGrid web interface. At the top, there is a navigation bar with tabs: Projects, All Pages, People, Apps, Resource Planning, and a dropdown menu. Below this is a secondary navigation bar with tabs: Project Details, Planning, Shots, Assets, Review (highlighted with a hand cursor), Media, QC, People, Status workflow Guide, Other, and Project Page. The main content area displays a modal form titled 'Create a new Playlist - Global Form'. The form contains the following fields: 'Playlist Name:' with the value 'Documentation demo playlist', 'Description:', 'Date and Time:', and 'Project:' with the value 'x\_project\_sterrendokter'. Below these fields is a 'More fields' dropdown menu. At the bottom of the form, there are three buttons: 'Open Bulk Import', 'Cancel', and 'Create Playlist'.

Projects ▾ All Pages ▾ People Apps ▾ Resource Planning

Project Details Planning Shots Assets **Review** Media QC People Status workflow Guide Other ▾ Project Page

### Create a new Playlist - Global Form

Playlist Name: Documentation demo playlist

Description:

Date and Time:

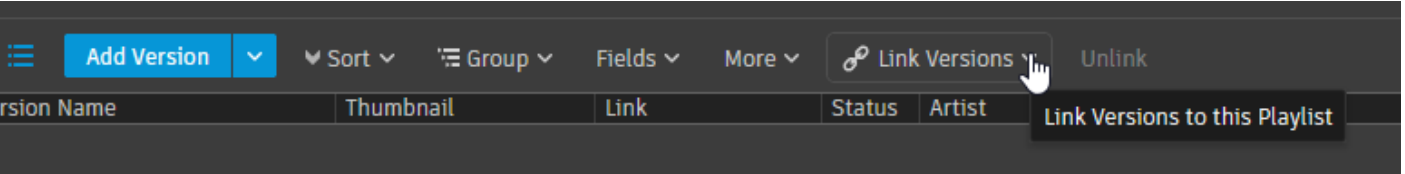
Project: x\_project\_sterrendokter

More fields ▾

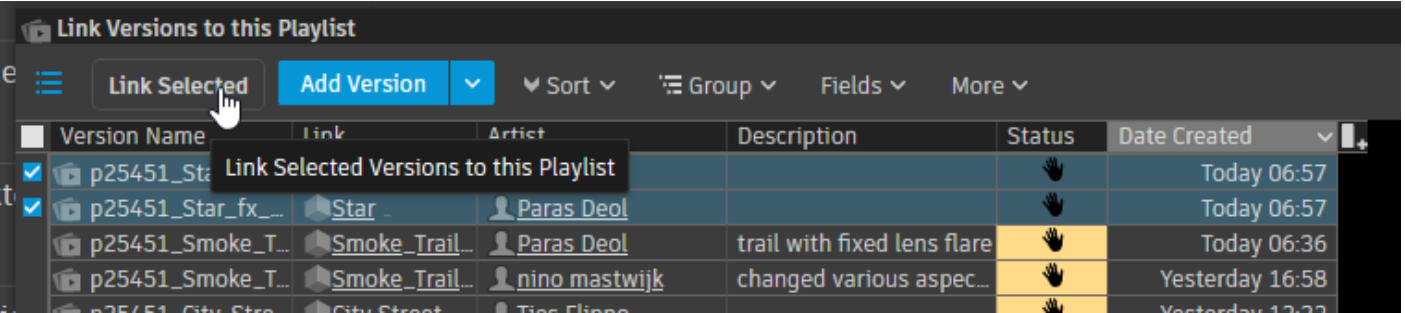
Open Bulk Import Cancel Create Playlist

To add a version to your playlist you should play the *Link Versions* button.

The *Add Version* button is used to create a *new* version, not to add an *existing* version to the playlist. The name is very confusing.



A small menu will pop up, click on the blue *advanced* text. A new window will appear:



This is where you actually need to select the versions that you want to add to the playlist. It might be useful to click on the *Date Created* column so newer versions show up first. Select the version you want to add and click on *Link Selected*. This will add the versions to the playlist.